

Poringland & District Men's Shed

Minutes

5th November 2016 10:45 @ The Forge, Brooke

Attendees HG, RB, JM, MB, LB, SD. Apologies TR

August minutes agreed

New Business

H&S

A discussion concerning the use of PPE by members concluded that a safety notice by each workbench should be put in place.

RB

RB has produced a draft copy of the Members Handbook which he will print off.

RB

It was agreed that committee members should carry out the initial welcome & induction to the shed ensuring the membership form is completed at that time. SD will create & circulate an Induction checklist for committee approval.

ALL

SD

Other

Cllr Vic Thomson has provided £240 of funding for new tools. The grant will enable us to dispose of some redundant equipment.

Video project is on hold until the New Year

CIO project

SD outlined the way forward. It was agreed that SD, HG, RB would progress this.

SD/HG
/RB

Toilets

The Eco-toilet system has Building Control approval but we need to create a Disability Access statement. HG has had numerous discussions with Building Control with regard to foul waste water. Which disposal system we use is still undecided but we *may* have to discharge into the main drains.

HG

Finance

RB gave a brief update. The £2/session levy is proving successful.