

Poringland & District Men’s Shed: Equipment competency checklist

For reasons of safety, the Shed’s users have to be able to demonstrate that when using hand, power tools, machinery and equipment in the Shed, they fully understand the risks present and are fully aware of how the tools should be operated to minimise harm to themselves, to others and damage to the tools.

As a basic step in ensuring this understanding and awareness is established, Shed users are required to record which of the following tools, machinery and equipment they have used, by indicating their level of experience for each tool using the ratings as indicated below.

This will form the basis of the Self-Accreditation Process for the use of the tools and equipment.

Users Name (please print).....

Please rate yourself against each of these tools:

1=No experience ; 2=Novice DIY; 3=Intermediate DIY; 4=Experienced DIY; 5=Professional

Item Description	Self assessment	Observed by Competent Person	Date	Cleared by Competent Person	Date
<i>Eg A tool</i>	<i>1</i>	<i>Name</i>	<i>Date</i>	<i>Name</i>	<i>Date</i>
Woodwork - Electric Tools					
Band Saw					
Belt Sander					
Chop Saw					
Circular Hand Saw					
Compound Mitre Saw					
Jig Saw					
Lathe					
Mortiser					
Orbital Sander					
Pillar Drill					
Planer					
Planer/thicknesser					
Radial Arm Saw					
Router					
Scroll Saw					
Whetstone Sharpener					
Woodwork – Hand Tools					
Chisels					
Drills					
Hammers					
Planes					
Saws					
Whittling Knives & Axes					

Metalwork-Electric Tools					
Arc welder					
MIG welder					
TIG welder					
Cutting tools					
Drills					
Grinding Wheels					
Sanders					
Saws					
Metalwork-Hand Tools					
Cold Chisels					
Cutters eg Tin Snips					
Files & Broaches					
Sanders					
Electronics					
Files & Broaches					
Hand Tools eg Screwdrivers					
Multimeter					
PCB handling/etching					
Soldering iron/ station					
De-soldering station					
Small Hand Cutters					

Users Commitment

I confirm that to the best of my ability, I have given a true representation of my skills profile in the use of workshop machinery, when completing the form.

Further, I agree to adhere to the Equipment Clearance Process for the Poringland & District Men’s Shed. This commits me to:

- not to use any equipment in the Shed unless directly supervised by a recognised Competent Person.
- only use equipment on my own, when I have completed the accreditation process for that tool

Full Name (please print):.....

Signature.....Date.....