

## **Poringland & District Men's Shed – Trustees Meeting Minutes**

Thursday 2<sup>nd</sup> August 2018 09:30 @ The School House Café, Poringland

Attendees HG, JM, RB, SD, LB, MB Apologies received from TR

Previous Minutes Agreed

ACTION

### **Chairman Updates**

HG announced PDMS was runner up in the recent SNC Community Awards – Poringland PC recently published their Annual Report and our New Shed Project was mentioned – this is the first time it has been more formally acknowledged which is an encouraging step forward. The Community Land Project will be discussed at Septembers Parish Council Meeting and the appointed consultant will be in attendance.

HG outlined possible designs for the new shed.

HG thanked everyone for the successful completion of the recent EACH / Lord Mayors float and we will take away the learning points for future collaborations

### **Secretary Report**

SD gave updates to the GDPR “opt in” numbers. Membership Forms have also been updated to reflect the requirements of the new regulation. (Available on website)

Website still visited regularly and SD has now created a Password Protected page for Trustees access only. Will be used initially for contact details.

SD

The password was circulated to those present.

Give as you Live is generating income - £184 in the first 6 months but could be higher if more members could be encouraged to sign up.

The Charity Commission Annual Return is due. SD will action

SD

### **Membership subscription v Attendance donation**

A short discussion on the merits of both schemes concluded that we make no changes. RB confirmed the level of donations covers our running costs at present.

### **Current/Future Projects**

Brooke Mere Posts – JM following up

JM

Poringland Village -WW1 Silhouettes – meeting tba - £250 grant to cover materials

Mow & Grow – Planters complete – Wooden Yurt to be discussed

HG/JM

Bowthorpe Care Village – Crazy Golf – LB showed possible design

Poringland Biblical College- Door commission – Jeff is progressing

JEFF

### **Workshop Update**

Decluttering required and a need to ensure “jobs/commissions” book is kept up to date.

Electrical Certification – Agreed we must get this actioned asap

RB/HG

### **Extended Opening Hours**

5 Responsible Persons to be trained , update website & contact details, rotas drawn up, RP name board to be made/displayed, publicity distributed, Roger Roper's agreement in place.

Target date **Thursday 6<sup>th</sup> September.**

JM/LB

### **Financial Report**

RB confirmed our financial position is sound

Meeting concluded 11:45