

PDMS - Trustees Meeting Minutes

10:00 am Monday 3rd April 2023 at Community Workshop

Present: HG, JM, PS, SD, LB, TR, GC
Apologies: PW

Membership

ACTION

SD updated everyone with the latest (as of April 1st 2023) membership numbers. We have 37 MS and 16 WS members.

It was agreed one MS member is unlikely to attend and should be removed and one member should be exempted from payment at present. One MS member has not set up payment HG will follow up.

HG

The annual review of membership fees was discussed and it was unanimously agreed to freeze the fee for the next 12 months. SD will inform membership

SD

Finances

PS distributed the latest accounts. Income levels from membership fees and donations are increasing and so our annual running costs will be comfortably covered. We have a reserve fund of £5k and PS has updated our assets which are valued at £9k

Updates from the Chairman

The access path to the workshop is of concern to the PC and needs to be made good. HG will obtain a quote from a contractor. HG reflected what a fortunate position we are in and congratulated everyone on a Great Achievement. He reviewed the Task List. The Norfolk Shed Mardle has been postponed until September.

HG

Management Group

TR explained the concept that operates at NMS whereby members organise and manage the day to day activities. It was felt that our current structure was fine for now.

It was acknowledged there is a need to emphasise a Clean as you Go policy and leave the workshop clean and tidy for the next session. HG will include a reminder in the next newsletter

HG

Memorial Board

Following a suggestion from a member the idea of a memorial board was discussed. It was agreed that we could acknowledge members who have passed on but perhaps a memorial board was not the way forward. A book or acknowledgement on the website should be considered.

A request concerning a recently passed member was also discussed and it was agreed to explore the idea.

Constitution amendments

The need to amend our objectives was discussed and there was a general agreement we should do so but probably not before 2024.

Trustees

A discussion on the future of trustees was discussed. It was agreed in principal that we should look to move to fewer trustees with one or two “outsiders” appointed along with a Patron. The workshop would have a committee to run the day to day business with trustees taking an overview and offering guidance.

DIY Days

It was agreed to explore the idea of opening the workshop to the community for occasional DIY days.

Local Artist

A local artist, Johno Cornish is keen to offer classes at the workshop. This idea will be explored

Machine Training

The first sessions start this month and if successful it was felt that all members who use workshop machinery should be trained at future sessions.

Meeting closed at 12:00